

Health, Safety & Environment Contract Guidelines for External vendors

Introduction

CSL is the largest public sector shipyard in India in terms of dock capacity, and caters to clients engaged in the defence sector in India and clients engaged in the commercial sector worldwide.

CSL is committed to provide safe and healthy working environment for the prevention of work-related injury and ill health by following the best practices in safety. CSL is certified Occupational Health and Safety management System and Environmental Management system under ISO standards/international standard.

Some of the manufacturing activities are carried out by external vendors outside the CSL Campus to meet our business requirements. This guide is prepared to facilitate a safe work environment during the execution of such jobs by the vendors happening outside the CSL campus.

CSL shall exercise the controls to ensure the basic requirements of HSE Management System are met by the external vendors at their work sites. This guide is prepared to facilitate safe work environment during execution of such contract works. The General HSE guide lines are given below for compliance at their work site.

The External vendors shall ensure the following at their work place:-

1. Safety procedures to be followed in their process to be prepared and are vetted by CSL. The safety procedures are to be communicated to all concerned workmen.
2. List of PPEs for the various activities are defined and PPEs are being used by employees.
3. Competence levels of the workmen to be assigned for the various categories of work are defined and only competent / trained employees are employed. Key list of personnel to be available at the shop floor to monitor the same.
4. First Aid Boxes with adequate medicines are available and at least one first aid trained person is available in the unit during all working hours.
5. Adequate firefighting equipment's are available and are periodically tested. Employees are trained to use the firefighting equipment's.
6. Adequate ventilation and lighting is provided in the unit.
7. Housekeeping and waste disposal are given due attention always.
8. Walkways are always clear at all times.
9. Safety audit along with CSL safety officer is carried out once in 12 months as per the audit plan and corrective/preventive actions are completed at the earliest.
10. All statutory regulations are complied with (Factories Act & rules, IE Rules, and Pollution Control etc) and records are to be made available.
11. Ensure all lifting equipments /pressure vessels are tested every year by external party and all hand tools by internal party
12. External vendors certified OHSAS 18001 / ISO 45001 are required to submit their valid certification to CSL and the above requirements are not applicable.
13. HSE Plan to be submitted to S&F Dept while commencing the work in CSL and shall be resubmitted in every year.